

Dunnville District Hunters & Anglers Conservation Association  
237 McLaughlin Side Road,  
Dunnville, Ontario, N1A 2W7  
Telephone: 905-774-1138  
Email: ddhamembership@hotmail.com  
www:dunnvillehuntersandanglers.ca

**Hall Rental Agreement 2018**

Name of Renter \_\_\_\_\_

Contact Person (if Business or Club) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact telephone number: \_\_\_\_\_ Type of Event \_\_\_\_\_ Approx. # of Guests \_\_\_\_\_

Date of Event \_\_\_\_\_ Time of Event \_\_\_\_\_ to \_\_\_\_\_

**Deposit for Rental/Clean Up to be paid to confirm booking \$100.00**

**Deposit received on \_\_\_\_\_ By \_\_\_\_\_ For DDHA**

Member & Service Clubs 8:00 am-1:00 am 132.75 + HST \$17.50 = \$150.00 \$ \_\_\_\_\_

Non Members & Caterers Half Day \$240.00 + HST= \$270.00 \$ \_\_\_\_\_

Full Day \$300.00 + HST = \$340.00 \$ \_\_\_\_\_

Use Kitchen for cooking purposes \$50.00 \$ \_\_\_\_\_

**Kitchen is Included with all Rentals**

Bartender Fees Up to 100 People \$80.00 \$ \_\_\_\_\_

100 People - 200 People \$160.00 \$ \_\_\_\_\_

Over 200 \$200.00 \$ \_\_\_\_\_

Total Charges to be paid prior to Occupancy \$ \_\_\_\_\_

**Total Charges received on \_\_\_\_\_ by \_\_\_\_\_ for DHA**

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Signature of DDHA Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Signed this \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Day /Month/ Year

# Dunnville Hunters & Anglers Hall Rental Rules

Effective January 1, 2018

For Hall Rentals Please Call 905-774-7695 or 905-774-1138 and Leave a message

- 1) **All Fees must be paid in full before hall is used or access permitted**
- 2) **If Dunnville Hunters & Anglers are Catering the Function**, a credit of \$ 75.00 will be applied to the "Deposit-clean up fee" however the cleanup of the hall must still be done as described below with the exception of the kitchen.
- 3) **Clean up Fee- Deposit** must be paid when booking hall. The booking contract must be signed by the renters and a duly authorized club representative. The Hall must be cleaned immediately after the rental unless other arrangements have been made with the booking manager. The Clean up Fee Deposit will not be refunded until the hall has been inspected by the Club booking manager.
- 4) **Decorating & Set Up** Decorating is permitted, arrangements must be made with the club to gain access nothing can be removed from the walls with out consent. Only "removable tape can be used for decorating, be aware of the ceiling fans.
- 5) **Clean up consists of leaving the hall and kitchen as it was found;**
  - a. Unless other advance arrangements are made, clean up is to be completed immediately following the rental period.
  - b. Tables and chairs Cleaned & Stacked.
  - c. Floors Mopped (and Washed if Necessary)
  - d. Garbage bagged and placed in bin at road or in the trap shed (bartender will provide access)
  - e. New bags in Refuse containers in Hall
  - f. All dishes, silverware, pots and pans should be washed, dried and returned to their original location.
  - g. Used and soiled dish clothes, towels and aprons should be spread out if damp or wet and left piled on the pink counter if dry.
  - h. Fridges emptied of any food brought in
  - i. Any other action deemed necessary by Club Buildings Chairman
  - j) **All Damage must be reported immediately to Buildings Chairman**
- 6) **Pool Table** The pool table may not be moved without consent from DHA. An extra fee may be imposed by DHA if it is necessary to move it. A solid overlay cover is available if you wish to use it for display purposes. Unless being used to play pool by the occupants, the black cover must remain in place at all times.
- 7) **Litter Restrictions** No Confetti, Finely Cut Paper, Glass Beads, Sand, or other small material allowed at any time in the hall, on the deck, or within 10 meters of any door, entrance or sidewalk.
- 8) **Smoking** In compliance with the Laws of Ontario, this is a smoke free building. Smoking is not permitted anywhere in the building including washrooms and lobbies adjacent to exterior doors. Smoking is only permitted on the open deck areas. Any evidence of smoking in unapproved areas may result in the forfeiture of the clean up deposit. If you smoke, please do not discard your butts; dispose of them in the ashtrays and containers provided.
- 9) **Liquor** No liquor , beer, coolers or wine are allowed on the property or inside the hall. If wine is required for special events arrangement must be made through the club bar a \$10.00 per 750ml bottle corkage fee will apply. The bartender reserves the right as per L.C.B.O. rules to deny service to any individual, I.D. must be supplied if asked for.
- 10) **Licensed Area** The Hall is licensed by **The Alcohol and Gaming Commission of Ontario** who have set the occupancy limits for each area. DHA reserve the right to enforce the limits for each area. No alcoholic beverages of any kind can be removed from the licensed areas of the club. **No Alcohol** is allowed beyond the exit doors of the Hall, the deck is the only exception.
- 11) **Bartenders** Only approved bartenders are allowed, The duty bartender will deal with any situations that arise regarding the rental
- 12) **Cancellation** If the booking is cancelled with less than 30 days notice, the deposit will be non refundable.
- 13) **Damage to DHA** With the exception of "Normal Wear and Tear", the renters are responsible to pay for all damages to the premises, fixtures, chattels and property that may occur during their occupancy. **Cleanup Deposits will only be returned after inspection by DHA Buildings Chair.**